



MEETING ROOMS ON SCTE® CABLE-TEC EXPO® HALL FLOOR

Contract for Meeting Space

We, the undersigned company, do hereby make application to participate as an Exhibitor in the Exposition indicated by this contract. We request the Society of Cable Telecommunications Engineers Inc., hereafter referred to as SCTE, to reserve the below-listed meeting rooms for our use at this Expo. Following are our three (3) choices:

1st CHOICE _____ 2nd CHOICE _____ 3rd CHOICE _____

Rooms Offered are 10' x 20' or as Noted

CAP Partner Rate: \$35.50 per sq. ft.

Standards Member Exhibitors and/or Sponsors - 10K and Above:
\$38 per sq. ft.

Non-Exhibitor/Non-Sponsor: \$42 per sq. ft.

INSTRUCTIONS TO VALIDATE CONTRACT

We, in order to validate this contract...

- Meeting rooms are assigned according to Exhibitor Earned Priority Points. Submit the Meeting Space application according to Priority Points ranking appointment date and time. If unable to submit Meeting Space request by the allotted appointment date/time, exhibitor may submit request at any time after their scheduled appointment. After April 12, 2023, reservation applications will be accepted according to date received. If your company has no Priority Points, you may submit your Meeting Space request after April 12, 2023.
- We will remit our payment, payable to SCTE, for fifty percent (50%) of the cost of our requested exhibit space as a deposit and partial payment for the Meeting Space by May 5, 2023. Contracts submitted without proper deposit will not be assigned.
- Agree to the following payment schedule: Exhibitors will remit the final fifty percent (50%) cost of the requested space by July 19, 2023. Contracts submitted after July 19, 2023, require payment in full. Contracts submitted without proper payment will not be assigned.
- Understand, agree to and abide by all show rules and regulations as stated in the Exhibitor Prospectus, Exposition Rules and Contract provisions included in the 2023 Exhibitor Prospectus. Exhibits not complying will be dismantled. SCTE, its agents and employees will not be liable for failure to hold the SCTE® Cable-Tec Expo® as scheduled, nor will Exhibitor be liable, if failure to meet its contractual obligations are the result of any act of God, or other Force Majeure event including but not limited to fire; public enemy; strike; epidemic or public health emergency; act of war or terrorism; or any law, regulation or order of public authority, or any other reason outside of a either party's control which makes it impossible or impractical to do so. In that event, any payments made by Exhibitor will be refunded in full. Should the SCTE determine it necessary to relocate or reschedule the SCTE Cable-Tec Expo due to such an event, Exhibitor may terminate this contract without penalty or, at its sole discretion, request that any payments made thus far be applied as a credit toward any future expo that SCTE holds within the following twelve (12) month period.
- Agree to conduct ourselves professionally throughout the duration of scheduled exposition hours and fully comply with rules pertaining to Early Dismantle, refer to Section Eighteen (18) entitled "Dismantling and Removal of Exhibits" in the Rules and Regulations, or be subject to any/all penalties listed therein. Initial _____
- Agree to the meeting space assigned, even in the event we are not assigned to one of our three (3) choices.
- Specify that the products/services listed on this contract are those that properly represent our company and are germane to the cable and telecommunications industry. If SCTE Cable-Tec Expo Show Management later determines that such product does not qualify for the Expo, SCTE Cable-Tec Expo Show Management can cancel the space and contract without any refunds. Any changes made regarding the products/services to be exhibited will be forwarded to SCTE in writing ninety (90) days prior to the show's opening.
- Agree to indemnify and hold harmless SCTE from any and all liability, including attorney's fees, which may arise due to the presence or actions of third-party contractors employed by our firm. Refer to Section Fourteen (14), entitled "Third Party Contractors," in the Rules and Regulations.
- List at right our products/services to be exhibited, top competitors from which we desire booth separation and companies we wish to be located near.
- Understand that this contract will not be processed unless all requested information is completed.

PLEASE PRINT OR TYPE

Company/Org. _____

Address _____ City _____

ST/PR _____ Country _____ Zip _____

E-mail _____

Phone _____

Website _____

Name _____ Signature _____

Title _____

Tradeshow Administrator (if different than above):

Name _____ Phone _____

E-mail _____

Competitors from which we desire meeting space separation:

If possible, we desire to be near the following companies:

PAYMENT

Mtg Room Deposit Amt. _____ \$ _____

Additional convenience fee of 3% per transaction if paying by credit card.
\$ _____

Total Amount Enclosed _____ \$ _____

Check # Wire Transfer/ACH AMEX MasterCard Visa _____

Card # _____ CVV # _____ Exp. Date _____

Name on Card _____ Signature _____

Contributions or gifts to the SCTE are not deductible as charitable contributions for federal income tax purposes.

CAP Partner (check for Yes) Standards Partner (check for Yes)

FOR SCTE USE ONLY: _____
Date Received Booth Number Exhibit Points

Return To:
SCTE
140 Philips Road
Exton, PA 19341-1318

Attn: National Conferences
T: 610.363.6888
E-mail: esload@scte.org





MEETING ROOMS ON SCTE® CABLE-TEC EXPO® HALL FLOOR

Rates And Benefits

SCTE Cable-Tec Expo Hall Meeting Room Rates: (10x20)

CAP PARTNER	STANDARDS MEMBER EXHIBITORS AND/OR SPONSORS - 10K AND ABOVE	NON-EXHIBITOR/NON-SPONSOR
\$35.50 per sq. ft.	\$38 per sq. ft.	\$42 per sq. ft.

Add the convenience of having a private meeting room located directly on the SCTE Cable-Tec Expo Hall floor. Meeting Rooms are ten-feet by twenty-feet (10' x 20') or as noted. Meeting rooms are limited and available on a first-come, first-served basis.

Rates above include all installation/dismantle fees. Additional show services and/or catering available for an additional fee.

SCTE Cable-Tec Expo Hall Meeting Room Benefits:

- A meeting room identification sign listing your firm's name and booth number (if applicable)
- 24-hour security guard service in the exhibit hall during installation, dismantle, show hours, and closed hours
- Daily cleaning and maintenance of the aisles and general exhibit hall areas
- 3M x 6M MIS Structure with PVC panels on all sides and door
- Conference Table
- Six (6) Black Diamond armchairs
- Ten-feet by twenty-feet (10' x 20') carpet
- Logo on door
- Exclusive use of the meeting room during open hours of the SCTE Cable-Tec Expo Hall